

Meeting Minutes for  
Evergreen Community Charter School Board of Trustees  
June 28, 2012

ATTENDANCE:

Board of Trustees

Present: Joanne Storer, Frank Lopez, Mary Baxter, Andalisa Lopez, Tim Hegarty and Holly Corcoran

Advisory Panel: Jill Shosmith and Nancy Lewis

Call to Order by President Joanne Storer at 7:02 pm.

Pledge of Allegiance led by Joanne Storer.

Approval of Minutes:

Motion made by Tim Hegarty to approve the May 2012 minutes; seconded by Frank Lopez. Motion approved 6-0.

Director Report:

2012 Graduation Ceremony went very smoothly. Senior speeches were especially well done this year. Theater was filled with friends and relatives.

Standardized testing was administered during the final week of classes. All students (6-11) participated. Students who were absent were scheduled to come in and complete the testing during the week after school was dismissed. Scores will be mailed to families when they are received.

In an effort to help PMSD reduce costs, Evergreen has agreed to try to adjust our calendar to coincide with days they are off. Transportation costs are significant for the district every time we have school and they do not have school.

After conducting the tours and interviews for over 85 applicants, we held the lottery on Tuesday June 26, 2012 at 9:00 am. The lottery was attended by one family and videotaped. Attached is a list of the new and grandfathered students,

as well as the alternates. All families have responded positively and so we are pleased to announce that there will be a total of 89 students for the 2012-13 academic year. Based on the increase in students with IEP's as well as the paperwork involved with reports, we recommend the hiring of an additional special ed person as well as increasing our part-time science person to full time.

All teachers have returned their intent to return forms.

During the summer we will be doing repairs throughout the building and assessing our technology needs for the upcoming year. We will also be looking for an additional used bus to replace the bus we recently retired.

### Items for Review

Motion was made by Mary Baxter to approve the 2012-2013 Calendar; seconded by Holly Corcoran. Motion passed 6-0.

Motion was made by Joanne Storer to approve the staff increase by 1.5 positions. Seconded by Andalisa Lopez. Motion passed 6-0.

Motion was made by Frank Lopez and seconded by Holly Corcoran to amend the Bullying and Cyber Bullying Policy. Expulsion (new item #7) was added to the Consequences for Violations. All approved. Revision date 6/28/12.

### Discussion:

In reviewing the Budget vs Actual Report, the Board noted the following:

Retirement will go up from 8.65% to 12.3%.

Workman's Comp appears to have been much higher than we anticipated. Holly offered to look into this matter and report next month.

### Financials

Motion made by Joanne Storer, seconded by Tim Hegarty to approve payments to vendors through May 30 2012. Holly Corcoran abstained. Motion passed 5-0-1.

Motion made by Andalisa Lopez to approve the Budget vs. Actual Statement for May 2012, seconded by Mary Baxter. Holly Corcoran abstained. Motion passed 5-0-1.

Motion made by Frank Lopez to approve the Grant Expense Statement for May 2012, seconded by Joanne Storer Holly Corcoran abstained. Motion passed 5-0-1.

### Other Business

School Nurse – Will need to search for a per diem nurse to replace our retiring Eileen Featherman. Details are not yet available on job description. The specifics will be dependent upon agreement with neighboring schools.

Jill read a “good news” letter from an Evergreen parent.

The Board officially congratulated Andalisa Lopez on her new position in Washington, D.C. Unfortunately, she will have to retire from the Evergreen Board. Andalisa has agreed to provide an alumni nomination for the next meeting.

### Adjournment

Having no other matters of business before the Board, a motion for adjournment was made by Andalisa Lopez at 8:00 pm. The motion was seconded by Holly Corcoran. Passed 6-0.

Submitted by,

Nancy Lewis